

**MINUTES
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
December 7, 2016**

OPEN SESSION

CALL TO ORDER – Vice President K. Sheppard called the meeting to order at 6:01 p.m.

SWEARING-IN CEREMONY

Superintendent Kaelin gave the Oath of Office to newly elected members: Megan Wilkinson and Steve Thompson

ROLL CALL - Board members present: Kathryn Sheppard, Dennis Slusser, America Navarro, Megan Wilkinson and Steve Thompson.

Staff present: Doug Kaelin, Superintendent, Minden King, Elementary Principal, Mandy Leahy, H.S. Principal, and Donna Cyr, Admin. Asst.

PLEDGE OF ALLEGIANCE - The Pledge was recited.

APPROVAL OF AGENDA

The Board approved the agenda with the addition of Nery Cantolan's name to Personnel Action Item 11E. MSCU (Slusser/Navarro) 5/0

APPROVAL OF MINUTES

The Board approved the minutes from the November 2, 2016 meeting as written. MSCU (Slusser/Wilkinson) 5/0

The Board adjourned to closed session at 6:06 p.m.

CLOSED SESSION

1. Public Employment Appointment of Personnel as listed under "Personnel Action" below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
4. Litigation; Pursuant to Government Code Section 54956.9
5. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)
6. Expulsion of Student Identified by Number 2016-17#2; Pursuant to Education Code 35146 and 48918

Closed Session was adjourned at 7:04 p.m.

OPEN SESSION – Vice President Sheppard called the meeting to order at 7:04 p.m.

ROLL CALL - All Board members were present.

Staff present: Doug Kaelin, Superintendent, Minden King, Elementary Principal, Mandy Leahy, H.S. Principal, Pam Ragan, Financial Officer and Donna Cyr, Admin. Asst.

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION

Vice President Sheppard announced the actions taken in Closed Session.

It is the findings of the Biggs Unified School Board that sufficient evidence has been presented that warrant Student number 2016-17#2 be expelled from the Biggs Unified School District for the remainder of the 2016-2017 school year. The Board is suspending the expulsion and is instructing the superintendent to place the student at CDS for the period of the expulsion and to include a behavior plan and counseling.

ACTION ITEM - ANNUAL ORGANIZATIONAL MEETING

A. ELECTION OF OFFICERS

1. President – Kathryn Sheppard

Dennis Slusser nominated Kathryn Sheppard. There were no other nominations. MSCU (Slusser/Wilkinson) 5/0

2. Vice President – M. America Navarro

Dennis Slusser nominated America Navarro. There were no other nominations. MSCU (Slusser/Thompson) 5/0

Clerk – Dennis Slusser

Kathryn Sheppard nominated Dennis Slusser. There were no other nominations. MSCU (Sheppard/Navarro) 5/0

3. Establishment of Regular Meetings

The Board will keep the meeting time and place the same for 2017. The Board will meet the first Wednesday every month unless there is a holiday. There will only be a second meeting on the third Wednesday each month when necessary. The meeting time remains at 7:00 p.m.

4. Selection of Board of Trustees Representatives

- a) Representative to City Council

Steve Thompson will be serving in this position.

- b) Representative to LCAP Committee

Megan Wilkinson will be serving in this position.

- c) Representative to Biggs/Richvale Educational Foundation

America Navarro will be serving in this position.

- d) Representatives to Negotiation Teams: Biggs Unified Teachers Association (BUTA) and California School Employees Association (CSEA)

Dennis Slusser will be serving with BUTA and Kathryn Sheppard will be serving with CSEA. America Navarro will be the alternate for BUTA and Steve Thompson will be the alternates for CSEA.

5. Secretary to the Board

The District Superintendent shall be appointed to act as Secretary to the Board.

3. SPECIAL REPORT

- ~~A. Independent Annual 2015-16 Audit Report – Stephen Roatch from Stephen Roatch Accountancy~~ This item was pulled. Mr. Roatch will be at the January 2017 meeting.

STUDENT REPRESENTATIVE REPORT

- A. ASB – Marissa Hane, ASB President, reported that they had 26 doners for the blood drive, they are having a Candy Cane drive, working on Basketball Homecoming as well as the Year Book. ASB is planning on having a Sadie Hawkins dance in the spring.
- B. FFA – Ally Bettencourt reported that three teams went to the Opening and Closing Ceremony for FFA. They are preparing for the trip to the Arizona Nat’l Livestock Show; they completed the new barn rehab, and there are 30 members interested in the Silver Dollar Fair.
- C. STUDENT RECOGNITION – Principal Leahy presented the High School awards:
Blake McLean received the Freshman Award
Jose Sanchez received the Sophomore Award
Savannah Rogers received the Junior Award
Michel Plata received the Senior Award

Ms. Leahy read short bios. on the students that received awards.

Principal King presented the Biggs Elementary School awards:

- TK/K – Mrs. Hamblin’s class: Itzel Caballero and Alston Hane
- K – Mrs. Ruttenburg’s class: Shay Wilks and Brody Little
- K – Mrs. Hansen’s class: Connor Kinkaide and Aaliyah Pruit
- 1st – Mrs. Francis’ class: Arden Vines and Manuel Gonzalez
- 1st – Mrs. Holliman’s class: Emmy Ibarra and Danna Leonor
- 2nd – Mrs. Holt’s class: Justin Deniz and Collin Beck
- 2nd/3rd – Mrs. Prestigiacomio’s class: Jose Alvarado-Corona and Journey Miller
- 3rd – Mrs. Loftin’s class: Destinee Hairston and Jordan Zamora
- 4th – Ms. Locey’s class: Carlos Gonzalez and Tori Williams
- 4th/5th – Mrs. Cammack’s class: Emely Gomez and Fuji Thao

5th – Ms. Ponciano’s class: Jace Crawford and Mia Clemons
6th – Mr. Gates’ class: Jeremy Britton and Elton Pamaro
7th – Mr. Solis’ class: Eastin Sherer and Hanna Cumiskey
7th – Ms. Gilman’s class: Tiarra Johnson and Isaac Castro
8th – Mr. Rutledge’s class: Miranda Angel Medina and Ronnie Frazier
8th – Mrs. Moore’s class: Cheyenne McKinley and Bryndys Castaneda
Mrs. Roady’s class: Zachery Gregory and Laine Sharrock
Ms. Brooker’s class: Oscar Ramirez and Matthew Martin

Principal King presented the Richvale Elementary School awards:

1st, 2nd, 3rd – Mrs. Logue’s class: Koby Parker and Carlee Sheppard
4th, 5th, 6th – Mrs. Andes’ class: Callie Hane and Brianna Rodriguez

PARENT ASSOCIATIONS REPORTS – Jolene Sheppard gave the PAWS report updating the Board that they are working on “Run Around the Rice” which is scheduled for May 20th. They have a Coat Closet at BES for anyone needing a coat. The Fall Carnival raised \$1200 from ticket sales and the money was distributed to the Teachers. The staff Christmas luncheon will be on Dec. 19th.

CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) AND BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS - None

PUBLIC COMMENT – None.

PUBLIC HEARING

Superintendent Kaelin gave an overview of the plan and explained the purpose of the grant is to provide high school students additional support to increase the number who enroll at institutions of high education and complete an undergraduate degree within four years. The \$75,000 funds would be available through the 2017-18 fiscal year. He let the Board know that the resolution will be on the January agenda. The hearing for the College Readiness Block Grant was opened at 7:40 pm. There was no public comment. The hearing closed at 7:43 pm.

REPORTS

M/O/T AND FOOD SERVICE REPORT:

Mr. Kaelin gave the report:

- Update on the football stadium lights – all bases have been installed, trenching lines are being dug and the light poles will be placed in the next couple of days.
- The new sound system will be installed in the HS gym the first week in January
- We are still working with the insurance company to see if the slab needs to be replaced for the stadium bleachers.
- The new office lights will be replaced during the Christmas break
- The fiber optic line at Richvale should be up and running the first part of January

ELEMENTARY SCHOOL PRINCIPAL’S REPORT:

Principal King gave the report:

- BES continued with their intensive training with the Literacy Consultant from Benchmark Advance and our TK through 6th grade teachers.
- December 15th is the Biggs Elem. Caroling Across the Campus Christmas Program starting with a Taco Dinner Fundraiser by the 8th Grade.

- BES held its traditional Kindergarten Gingerbread Extravaganza which has been in existence for 23 years.
- Dec. 19th is the end of the month assembly and Dec. 20th is our Wonderful Richvale Christmas Program at 6:30 pm.

HIGH SCHOOL PRINCIPAL'S REPORT:

Principal Leahy gave the report:

- We had 12 students from our Ag Construction and CAD classes attend Chico State's "College & Career Ready" Expo on Nov. 11th
- Jodi Vance, BHS Ed. Specialist teacher, a certified Nurtured Heart trainer held a training during a staff development
- CHP Deputy Alves is bringing the Start Smart Program to our HS students. The program is to educate newly licensed drivers and future drivers.
- Congratulations to our Varsity Football team and coaches for their successful season. The Football Awards Dinner will be held on Dec. 19th at 6:30 pm

FINANCIAL REPORT:

Pam Ragan gave the First Interim Budget report. She mentioned that there was a correction on the transmittal page referencing the Unrestricted General Fund ending balance says \$772, 992 and should read \$722,992. The budget is correct. Ms. Ragan reviewed the transmittal report with the Board and went over the Powerpoint presentation. She asked the Board for questions and there weren't any.

SUPERINTENDENT'S & CDS REPORT:

Superintendent Kaelin gave the report:

- We have five students in CDS and a new student starts this Friday.
- There were no Williams Complaints for the last Quarter.
- We are on track with the Career Tech Ag Grant. We will be buying a new skid loader with the additional \$70,000.
- We have been updating new Board Policies and they will be on the next agenda for Board approval.

BOARD MEMBER REPORTS:

Dennis Slusser welcomed the new board members.

Kathryn Sheppard wanted to say what a great time she had housing girls from Portola's Varsity Basketball team. They were a great group of girls. The Mel McLaughlin basketball tournament went well. Also, at the State Championship football game in Stockton Biggs' pride and the community came out. We had more fans than the local team.

ACTION ITEMS

The Board approved Action Items A-C. MSCU (Navarro/Slusser) 5/0

- A. Approve First Interim Budget
- B. Approve updated changes to BUSD Discipline Matrix 11/10/2016
- C. Approve Surplus of old F250 Maintenance Truck – Vin# 2FTHF25H3LCA43529; 1967 Forklift Inventory tag# 000172 and Power Sweeper Serial # 1716
- D. ~~Adopt the 2015/16 audit certification~~ This item was removed due to Mr. Roatch not giving the report.

PERSONNEL ACTION

The Board approved Personnel Action Items A - F. MSCU (Slusser/Navarro) 5/0

- A. Approve Hiring of Troy Archie, Mike Felkins, Andrew Perez, Nathan Callaway as Walk-On Basketball Coach
- B. Accept Resignation of Suzanne Francis as BES ASB Advisor
- C. Approve Hiring of Javier Solis as BES ASB Advisor
- D. Accept Resignation of Delanie Little as Instructional Aide at Richvale Elementary
- E. Approve Hiring of Instructional Aide for Richvale Elementary – *Nery Cantolan was named at the meeting.*
- F. Approve Hiring of Max Struble and Freddy Mullins as Substitute Teachers

INFORMATION ITEMS –

- A. LCAP – We are currently updating the new template with our data. A stake holders meeting will be held in January.

FUTURE ITEMS FOR DISCUSSION - There were no future items placed for discussion.

The Board adjourned to Closed Session at 8:20 pm

CLOSED SESSION

1. Public Employment Appointment of Personnel as listed under "Personnel Action" below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
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5. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)

Closed Session was adjourned at 8:46 p.m.

OPEN SESSION

President Sheppard called the meeting to order at 8:46 p.m.

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION

President Sheppard reported that no actions took place in closed session.

ADJOURNMENT - The meeting was adjourned at 8:47 pm

MINUTES APPROVED AND ADOPTED:


1-11-17

Presiding President
Date